

## OVERVIEW AND SCRUTINY COMMITTEE – WORK PROGRAMME 2025/2026

July 2025				
Topic	Purpose	Type/ function	Cabinet Member	Decision Maker
<b><u>Homelessness:</u></b>  <b>Homelessness Task and Finish Group (update on recs to Cabinet)</b>  <b>North Norfolk Homelessness Review 2025</b>	These two items are combined into one for this meeting.	TFG Pre-scrutiny	Cllr W Fredericks	Scrutiny
<b>Outturn Report 2024/2025</b>	To review the Outturn report and make any recommendations to Full Council	overview	Cllr L Shires	FC
<b>Debt Management Annual Report 2024/2025</b>	To review the Debt Management Annual report and make any recommendations to Full Council	overview	Cllr L Shires	FC
<b>Housing Benefit Debt Recovery 2024/2025</b>	To review the report and make any recommendations to Full Council	overview		FC
September 2025				
<b>Police &amp; Crime Commissioner – Review of Police and Crime Plan</b>	The PCC to attend the Committee to provide an overview of the Police & Crime Plan and respond to questions	Annual Update overview	N/A	Scrutiny
<b>FLASH</b> (may slip – tbc)	To assess the framework agreement for the Fakenham Leisure and Sports Hub and receive an update on the project	scrutiny	Cllr L Withington	Cabinet
<b>Budget Monitoring P4</b>	To review the BM report and make any recs to Cabinet	Cyclical overview	Cllr L Shires	Cabinet
<b>Reporting progress implementing Corporate Plan 2023-27 Action Plan– to end of Q1</b>	To review the Council's performance and make any recommendations to Cabinet <i>It may be worth considering this in conjunction with the BM report as they both focus on monitoring performance.</i>	Quarterly overview	Cllr T Adams	

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<b>O&amp;S Annual Report 2023-2025</b>	To recommend to Full Council the Committee's Annual report summarising its key achievements and highlighting any issues over the previous two years	Annual overview	N/A	O&S Full Council
<b>Budget Setting 2026/2027</b>	To consider how the Committee wants to feed into the Budget setting process for 2026/2027 – including pre-scrutiny of key reports such as the MTFS <i>Agree date for Budget setting workshop/discussion – possibly with Cabinet?</i>	Annual Pre-scrutiny/ scoping	Cllr L Shires	Full Council
<b>October 2025</b>				
<b>NW HAZ Update</b>	To update the Overview & Scrutiny Committee in 12 months' time on the impact of the North Walsham High Street Heritage Action Zone initiative and learning from this, to establish a set of evaluation criteria, including baselines, that can then be used for similar projects in other towns in North Norfolk.  <i>(delayed from July as work is contingent on pulling together datasets specifically new insights through the ActiveXchange footfall reporting) which requires support from the Data Analyst)</i>	Annual review overview  <i>slipped</i>	Cllr J Toyne	O&S
<b>Mobile Phone Connectivity</b>	Data collated from survey on mobile phone coverage across Norfolk	At request of O&S scrutiny	Cllr J Toyne	O&S
<b>Homelessness Strategy</b>	Pre-scrutiny of the Homelessness Strategy	Pre-scrutiny	Cllr W Fredericks	Scrutiny Cabinet FC
<b>Net Zero Strategy &amp; Action Plan</b>	Review of 2024/25 footprint report and draft replacement NZSAP prior to approval by full council.	Pre-scrutiny	Cllr A Varley	Scrutiny Cabinet FC

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<b>Asset Management Plan</b>	To make recommendations to Full Council  <i>Slipped to Autumn – needs to be updated to include changes needed to reflect impact of LGR and Audit recs.</i>	Review of AMP scrutiny	Cllr Shires	Full Council
<b>November 2025</b> <b>Finance / Budget pre-scrutiny</b>				
<b>Council Tax Discount Determinations 2026/2027</b>	To make recs to Full Council <i>(the committee may want to discuss whether they wish to consider this report)</i>	Annual overview	Cllr L Shires	O&S Full Council
<b>Budget Savings</b>	To consider savings proposals for 2026/27 and make any recs to Cabinet ahead of the Budget setting process	Annual Pre-scrutiny	Cllr L Shires	Cabinet
<b>Budget Monitoring P6</b>	To review the BM report and make any recs to Cabinet	Cyclical overview	Cllr L Shires	Cabinet
<b>Medium Term Financial Strategy 2026 onwards</b>	Pre-scrutiny of the MTFS – making recs to Cabinet	Annual Pre-scrutiny	Cllr L Shires	Full Council
<b>Prudential Indicators 2026/2027</b>	To review the PI's and make recs to Full Council	Annual scrutiny	Cllr L Shires	Full Council
<b>Fees &amp; Charges 2026/2027</b>	To review the Fees & Charges and make recs to Full Council	Annual scrutiny	Cllr L Shires	Full Council
<b>December 2025</b>				
<b>Budget Proposals</b>	To consider the Budget proposals for the 2026/ 2027 Budget	Pre-scrutiny	Cllr L Shires	Cabinet Council
<b>Reporting progress implementing Corporate Plan 2023-27 Action Plan– to end of Q2</b>	To review the Council's performance and make any recommendations to Cabinet	Quarterly scrutiny		Cabinet

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	Future Items			
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<b>Mobile connectivity / Digitalisation - transition from landlines</b>	<ul style="list-style-type: none"> <li>- Review of mobile connectivity data collated by NNDC</li> <li>- Consider inviting Telecoms providers to attend a meeting to respond to questions.</li> </ul>	Jan / Feb <b>overview</b>	Cllr J Toyne	O&S
<b>Car Park Income</b>	Report to Committee following agreement on its content– to ensure committee can add value and are satisfied with the presentation of data.	Autumn 2025 <b>scrutiny</b>	Cllr L Shires	Recs to Cabinet
<b>Local Government Reorganisation</b>	To feed into the LGR process at key stages, making any recs to Full Council – this will be added to the programme on a rolling basis – as and when required.	Autumn 2025 onwards <b>overview</b>	Cllr T Adams	Full Council
<ul style="list-style-type: none"> <li>- <b>Council's Workforce Development / People Strategy</b></li> <li>- <b>Overview of NNDC Workforce</b></li> </ul> <p><i>Schedule for Autumn to avoid overload of agenda – possibly alongside financial reports</i></p>	<p>A new strategy aimed at setting out and shaping the visual leadership, management, behaviours of employees and members and the culture of the organisation</p> <p><i>Members may want to consider whether O&amp;S can add value to this item</i></p> <p>Through a Financial and Transformational 'lens'</p> <p><i>Impact of LGR, transformation to Unitary – impact on service delivery and morale</i></p> <p><i>How vacancies are managed, how agency staff are used, what work the council does to recruit staff, as well as the impact of vacancies, especially key staff, on the Council's service delivery and budget.</i></p>	<b>(scrutiny)</b>	Cllr T Adams	<p>Scrutiny Full Council</p> <p><i>Items may be taken separately</i></p>

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